

Council of Governors (in Public)

Item 11.3

Subject: License Condition G4: Fit and Proper Persons Requirements
Date of Meeting: Tuesday 7th March 2023
Prepared by: Gill Donnelly, Membership & Communications Officer
Presented by: Karan Wheatcroft, Chief Governance Officer

1. Introduction

The Trust's Provider Licence states that all Governors must be 'fit and proper persons' (as defined in condition G4) and sets out the criteria for compliance. Governors are required to complete a self-declaration on appointment and on an annual basis.

On 9th January 2023, Governors were requested to complete an online Fit Proper Persons Self Declaration form. An example self declaration is attached for information in Appendix A.

23 out of a possible 23* Governors completed the annual self-declaration with no concerns raised. The full list of declarations received can be viewed in Appendix B.

**There are 25 Governors in total however currently there are 2 vacancies at 15th February 2023*

2. Recommendations

The Council of Governors is asked to note that the Governor 'fit and proper persons' self-declarations have been received as noted above, and all confirmed the criteria as met.

Appendix A – Fit and Proper Person Self Declaration Form

Council of Governors

Fit and Proper Person's Test

Self-Declaration

Name:

Designation:

I confirm that I have NOT:

- i) Been adjudged bankrupt or whose estate has been sequestrated and (in either case) has not been discharged.
- ii) Made a composition or arrangement with, or granted a Trust Deed for, his creditors and has not been discharged in respect of it.
- iii) In the preceding five years have been convicted in the British Islands of any offence and a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) was imposed on me.
- iv) Been subject to an unexpired disqualification order made under the Company Directors' Disqualification Act 1986.

Signed:

Date:

Please return to Gill Donnelly, Membership and Communications Officer, Liverpool Heart and Chest Hospital, Thomas Drive, Liverpool, L14 3PE or by emailing Gillian.Donnelly@lhch.nhs.uk

Appendix B – Fit and Proper Person Self Declarations Received

Name	Constituency/Class	Annual Declaration Complete & Received
David Bromilow	Merseyside	Yes – no issues declared
Dorothy Burgess	Merseyside	Yes – no issues declared
Terence Comerford	Merseyside	Yes – no issues declared
Elaine Holme	Merseyside	Yes – no issues declared
Peter Humphrey	Merseyside	Yes – no issues declared
Trevor Wooding	Merseyside	Yes – no issues declared
Ray Davis	Cheshire	Yes – no issues declared
Denis McAllister	Cheshire	Yes – no issues declared
Allan Pemberton	Cheshire	Yes – no issues declared
Stephen Storey	Cheshire	Yes – no issues declared
Joan Burgen	North Wales	Yes – no issues declared
Dusty Rhodes	North Wales	Yes – no issues declared
Peter Wareham	North Wales	Yes – no issues declared
Lynne Addison	Rest of England & Wales	Yes – no issues declared
Michelle Beaver	Staff – Registered & Non Registered Nurses	Yes – no issues declared
Vacant	Staff – Registered Medical Practitioners	N/A
Megan Cromby	Staff – Non Clinical	Yes – no issues declared
Rachael McDonald	Staff – Non Clinical	Yes – no issues declared
Dot Price	Staff – AHP, Technical & Scientific	Yes – no issues declared
Sharon Faulkner	Staff – Registered & Non Registered Nurses	Yes – no issues declared
Princey Santhosh	Staff – Registered & Non Registered Nurses	Yes – no issues declared
Wendy Caulfield	Nominated Governor – Friends of Robert Owen House	Yes – no issues declared
Dr Neil French	Nominated Governor – University of Liverpool	Yes – no issues declared
Vacant	Nominated Governor - Liverpool City Council	N/A
Karen Higginbotham	Nominated Governor – Liverpool John Moores University	Yes – no issues declared